



**Albuquerque Metropolitan  
Arroyo Flood Control Authority  
Regular Meeting Minutes  
March 20, 2008**

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**1. Call to Order and Roll Call**

Chairman Hernandez called the Regular Board Meeting to order at 1:00 p.m., Thursday, March, 20, 2008. Roll was noted as follows:

Directors present: Chairman Danny Hernandez  
Director Janet Saiers (arrived at 2:35 p.m.)  
Director Tim Eichenberg  
Director Daniel Lyon

Director excused: Director Ronald D. Brown

Others present: John Kelly, Executive Engineer  
Marcus J. Rael, Jr., Attorney  
Staff  
Other attendees on file at AMAFCA

A quorum was present.

**2. Approval of Agenda**

Director Eichenberg made a motion to approve the agenda. Director Lyon seconded the motion, which passed (3-0).

Mr. Kelly noted that there were handouts on agenda items 5c, 13, 18, and 19b.

**3. Meetings Scheduled**

- a. April 4, 2008, 10:00 a.m. – Special Meeting and Field Trip**
- b. April 24, 2008, 1:00 p.m. – Regular Meeting**
- c. May 22, 2008, 10:00 a.m. – Regular Meeting**

There were no changes to the meetings as scheduled. In response to a question from Director Eichenberg, Mr. Kelly stated there would be an award of contract and three agreement/contract approvals, as well as a field trip, on the agenda for the April 4, 2008 Board meeting. The Board invited Mr. Rael to accompany them on the field trip. Mr. Kelly reminded the Board that Maurice Hobson also wants to go on the field trip.



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**4. Approval of Minutes**

**a. February 28, 2008**

Director Eichenberg made a motion to approve the minutes of the February 28, 2008 Regular Board Meeting. Director Lyon seconded the motion, and noted a minor correction, that Marcus Rael had been appointed to the Board of the Albuquerque Bar Association, not the New Mexico Bar Association (page 2 of the minutes). Director Eichenberg accepted the amendment to the motion.

The motion to approve the minutes, as corrected, passed (3-0).

**b. March 7, 2008**

Director Eichenberg made a motion to approve the minutes of the March 7, 2008 Special Board Meeting. Director Lyon seconded the motion, which passed (3-0).

**5. Financial Matters**

**a. Approval of February 2008 Expenditures**

Irene Jeffries, AMAFCA Business Manager, presented the February 2008 Expenditure Report.

In response to a question from Chairman Hernandez, Ms. Jeffries stated that the billing from the Bregman Law Firm was for transitional meetings.

Responding to a question from Director Eichenberg, Kurt Wagener, AMAFCA Field Engineer, stated that three large flashlights were purchased for use in field inspections of box culverts.

In response to another question from Director Eichenberg, Mr. Kelly stated that GPS tracking has been set up on the heavy equipment in the fleet. Electronic "fences" are set up to notify staff if the equipment is moved out of the area in which it is being used, if it is traveling over 50 mph (as on a trailer), or if it is moved out of AMAFCA's boundaries. It will cost about \$400 a quarter for the ongoing subscription. Director Eichenberg suggested looking into if AMAFCA can get an insurance discount on the heavy equipment.

Director Eichenberg made a motion to approve the February 2008 Expenditure Report. Director Lyon seconded the motion, which passed (3-0).



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**b. Investment Report for February 2008**

For information.

**c. Financial Recap February 16, 2008, through March 15, 2008**

For information.

Following up on the Board's inquiry at the February 28, 2008 Board meeting, Ms. Jeffries stated that the Board's question had arisen due to a typographical error on the Forecast two months ago, that had inadvertently been brought forward onto the Financial Recap last month. She referred to the handout and noted that the assumed 3% growth in tax revenue used for the Forecast is very conservative. On a month-by-month comparison, tax collections into the Operating Fund are approximately 8% higher than the previous year, and tax collections into the Debt Service fund are approximately 11% higher.

Mr. Kelly stated that the second handout, the Year-To-Date spreadsheet shows that monthly tax collections on AMAFCA's behalf this year are above the historical average YTD, going back to FY 2002.

He added that the new law allowing homeowners to pay real estate taxes over ten months rather than in two semi-annual payments would change the historical pattern of tax collections. Chairman Hernandez noted monthly payments were not mandatory. Director Eichenberg added that the law was mainly geared towards those on fixed incomes who did not have a mortgage on their property, so would probably have a minimal effect on AMAFCA's cash flow.

**d. Financial Forecast March 16, 2008, through April 15, 2008**

Ms. Jeffries presented the Financial Forecast for the period March 16, 2008, through April 15, 2008.

Director Eichenberg made a motion to approve the Financial Forecast. Director Lyon seconded the motion, which passed (3-0).

**6. Legal – Status Report**

Attorney Marcus Rael, Jr., briefed the Board on the status of various legal matters, and answered several questions from the Board.



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**7. Notification of On-Call Services Task Orders**

Mr. Kelly stated that an on-call services task order had been issued to Mussetter Engineering, Inc., for professional engineering services to prepare and submit a LOMR application to FEMA for revised southwest valley floodplain mapping, on a time and materials basis not to exceed \$30,000. This would be discussed further in agenda item 17.

***Consent Agenda:***

**8. Garduño Road Storm Drainage Improvements Project – Consideration of Cost Sharing Agreement by and among AMAFCA, the Village of Los Ranchos and the County of Bernalillo**

The memo from Mr. Kelly stated the cost sharing agreement was the same as that reviewed by the Board at the February 28, 2008 Board meeting. The memo requested the Board approve the Cost Sharing Agreement.

In response to a question from Director Eichenberg, Mr. Kelly stated that AMAFCA's share of the project is capped at \$2 million (as listed in the FY-2008 Project Schedule), with the Village of Los Ranchos acting as project lead. The project is expected to have a total construction cost of \$1.5 million. In addition, the Village of Los Ranchos has obtained property for the project.

**9. Storm Water Quality Education and Public Outreach Program – Consideration of Intergovernmental Agreement by and among AMAFCA, the City of Albuquerque, the County of Bernalillo, the New Mexico Department of Transportation, the University of New Mexico, SSCAFCA, and the Ciudad Soil and Water Conservation District**

The memo from Christy Burton, AMAFCA GIS Manager, stated the intergovernmental agreement had only minor corrections made since the Board's last review. The memo requested the Board approve the agreement.

**10. Mechanical Trash and Debris Removal – Approval of First Extension of Contract with Southwest Sewer Service**

The memo from Kurt Wagener, AMAFCA Field Engineer, stated that Southwest Sewer Services would like to extend their contract for Mechanical Trash and Debris Removal for an additional year at the same prices. This is the first extension on the contract.



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There being no other items on the consent agenda, Director Eichenberg made a motion that the Board take the following actions on the items on the consent agenda:

- Approve the Cost Sharing Agreement for the Garduño Road Storm Drainage Improvements Project, and authorize the Chairman to execute the Agreement on behalf of AMAFCA;
- Approve the Intergovernmental Agreement for Storm Water Quality Education and Public Outreach by and among AMAFCA, the City of Albuquerque, the County of Bernalillo, the New Mexico Department of Transportation, the University of New Mexico, SSCAFCA, and the Ciudad Soil and Water Conservation District, substantially the same as attached; and
- Authorize the Executive Engineer to extend the Contract with Southwest Sewer Service for an additional one-year term with no increase in the hourly unit prices.

Director Lyon seconded the motion, which passed (3-0).

***Regular Agenda:***

**11. Corps of Engineers Southwest Valley Flood Reduction Project – Consideration of Counter-offer for Los Padillas Drain Gravity Outlet to Rio Grande**

Mr. Kelly stated that this item would involve discussion of acquisition of real estate.

Director Lyon made a motion that the meeting be closed, pursuant to the Open Meetings Act, §10-15-1 NMSA 1978, Subsection H, to preserve the confidentiality of the information to be discussed, and as further described in Attorney General Madrid's document, "*The Open Meeting Act, A Compliance Guide for New Mexico Public Officials and Citizens*," fifth edition, January 2004, for the purpose of discussing the acquisition of real property. Director Eichenberg seconded the motion, which passed by a roll call vote, (3-0). Directors Saiers and Brown were not present.

Chairman Hernandez stated that the closed session would be for the purpose of discussion only, regarding a real estate purchase offer, and closed the meeting at 1:20 p.m.

Chairman Hernandez reopened the meeting at 1:37 p.m. Director Lyon made a motion to come out of closed session. Director Eichenberg seconded the motion, which passed by a roll call vote, (3-0). Directors Saiers and Brown were not present.



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Chairman Hernandez stated that the Board had taken no action during the closed session, but had discussed the acquisition of real estate, and had given direction to staff. This was the only matter discussed during the closed session.

**12. Agency and Area-Wide Flood Control Maintenance Design and Construction Management Services – Consideration of Project Cooperation Agreement by and among AMAFCA, the City of Albuquerque, and the New Mexico Department of Transportation**

Mr. Kelly stated the agreement, which had been reviewed by the Board at the February 28, 2008 Board meeting, had been through legal review at AMAFCA and the City of Albuquerque, and was in legal review at the New Mexico Department of Transportation (NMDOT).

Mr. Rael stated he had spoken with the attorney at NMDOT, who wished to have the agreement converted to a Joint Powers Agreement. The NMDOT attorney also wanted a Department of Finance Administration (DFA) opinion on whether it needed to be a Joint Powers Agreement (JPA) before it is signed. Mr. Rael stated that it would require some minor changes in the agreement, mainly formatting changes, to turn it into a JPA. As a JPA, it would also have to go through the DFA approval process, which could take 30 days.

Discussion followed. In response to a question from Director Lyon, Mr. Rael defined a Joint Powers Agreement for the Board. Under a Joint Powers Agreement, all the parties may act with the same authority. He and the City attorney have the opinion that a Joint Powers Agreement is not necessary.

Responding to a question from Director Eichenberg about the 10% for construction management, Mr. Kelly stated that, as used in the agreement, "construction management" includes project management services. Mr. Kelly added that he anticipated that these would total about 8-9% of construction costs, but he had put 10% in the agreement as the costs could go higher. On smaller projects, construction management can be near 15%. Ten percent of each specific repair job task order would be collected up front to cover construction management. Actual costs would be charged against these funds. At the end of the project, any excess funds collected would be refunded to the paying agency, or the funds could be used on that agency's projects.

Further discussion led to the consensus that the definition of "construction management" needed to be clarified, with it made clear that if the costs went over 10%, the requesting agency would pay the balance. The Board also came to the consensus that after Mr. Rael had heard from the NMDOT attorney about whether or not they wished to convert the agreement into a Joint Powers Agreement, the Board would consider approving the agreement.



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Director Eichenberg made a motion that the Board defer further consideration of the agreement to the April 4, 2008 Board meeting. Director Lyon seconded the motion, which passed (3-0).

**13. Agency and Area-Wide Flood Control Maintenance Design and Construction Management Services – Consideration of Selection Advisory Recommendation**

The memo from Mr. Wagener stated that four proposals were received. All were responsive and included the mandatory Campaign Contribution Disclosure Form. The Selection Advisory committee had met, and had rated Bohannon Huston, Inc., highest. Bohannon Huston was rated first or second by five of the six committee members.

Director Eichenberg made a motion that the Board accept the recommendation of the Selection Advisory Committee, authorize the Executive Engineer to commence negotiations with Bohannon Huston, Inc., per the New Mexico Procurement Code, and consider approval of an Agreement for Engineering Services at the Special Board meeting on April 4, 2008. Director Lyon seconded the motion, which passed (3-0).

Mr. Kelly introduced David Beene and Sean Melville, of Bohannon Huston, Inc., who thanked the Board.

**14. AMAFCA Bond Counsel Services – Selection Advisory Committee Meeting, Recommendation, and Selection of Top Ranked Firm**

Mr. Kelly stated two firms had submitted proposals by the deadline: Modrall, Sperling, Roehl, Harris & Fisk, and Brownstein | Hyatt | Farber | Schreck. The Board gave him their previously-scored score sheets.

Mr. Kelly totaled the score sheets and announced the following results: the Modrall Law Firm, ranked first by all three directors, had a total of 274 points; the Brownstein Law Firm was second with 253 points.

Director Eichenberg made a motion that the Board determine both proposals are responsive, rank the Modrall Law Firm the highest, and authorize the Executive Engineer to negotiate a contract with the top-ranked firm for the Board's consideration. Director Lyon seconded the motion, which passed (3-0).

**15. AMAFCA Financial Advisor Services – Selection Advisory Committee Meeting, Recommendation, and Selection of Top Ranked Firm**

Mr. Kelly stated two firms had submitted proposals by the deadline: RBC Capital Markets, and George K. Baum & Company. The Board gave him their previously-scored score sheets.



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Mr. Kelly totaled the score sheets and announced the following results: RBC Capital Markets, ranked first by all three directors, had a total of 283.5 points; George K. Baum & Company was ranked second with 267 points.

Mr. Kelly introduced Loretta Batista, of RBC Capital Markets, who thanked the Board for their consideration on behalf of Kevin Powers and the entire staff of RBC Capital Markets.

Director Lyon made a motion that the Board determine both proposals are responsive, rank RBC Capital Markets the highest, and authorize the Executive Engineer to negotiate a contract with the top-ranked firm for the Board's consideration. Director Eichenberg seconded the motion, which passed (3-0).

**16. Manual Trash and Debris Removal – Consideration of First Extension of Contract with Black Forest Tree Service**

The memo from Mr. Wagener stated that Black Forest Tree Service would like to continue the Manual Trash and Debris Removal contract for another year, with a 10% increase in the hourly rate for the three-man crew. The memo also gave the justification for this increase.

Director Eichenberg made a motion that the Board authorize the Executive Engineer to extend the Manual Trash and Debris Removal from Flood Control Facilities for 2007 Contract with Black Forest Tree Service for an additional one-year term with a change order adjusting the unit price for a three-person crew to \$47.85/hour. Director Lyon seconded the motion, which passed (3-0).

Mr. Wagener introduced Ed Powell of Black Forest Tree Service, who thanked the Board for the opportunity to serve another year.

**17. FEMA Floodplain Maps – Briefing on Plan of Action for Southwest Valley Mapping**

Mr. Kelly discussed the contents of the memo from Jerry Lovato, AMAFCA Drainage Engineer, stating that Mr. Lovato was in an AHYMO training class.

He stated that FEMA has made it clear that they will put portions of the Southwest Valley in floodplain, using their one-dimensional flow model, in spite of the Albuquerque West Levee project being in design and clearing and grubbing begun in advance of construction. However, they agreed that AMAFCA could submit a two-dimensional flow model that will reduce the floodplain from about 2,600 acres to about 1,700 acres. This work has been authorized under the on-call task order previously discussed.





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Mr. Kelly added that there would be a total of three Letters of Map Revision (LOMR) or Conditional Letter of Map Revision (CLOMR) covering the south valley during the course of the Albuquerque West Levee project. A CLOMR will be requested upon design completion. At 50% construction completion, a LOMR will be requested which will put the area in an A-99 designation until the project is complete. Finally, at the project's conclusion, a LOMR will be requested to remove affected properties from the floodplain.

Mr. Kelly noted that Mr. Lovato had returned from his class and was available to answer questions.

Discussion followed. Consensus of the Board was to move ahead with the LOMR process. Director Eichenberg stated he was disappointed that AMAFCA couldn't do more to reduce or eliminate the need for flood insurance, but had done everything it could. Chairman Hernandez agreed.

**18. Review of Proposed AMAFCA Resolution 2008-02 Regarding Campaign Reporting**

Mr. Kelly stated that Mr. Rael had drafted a proposed resolution regarding campaign reporting. A handout highlighted changes he and Mr. Rael had made after the mailout.

Mr. Rael recommended that campaign reporting be voluntary, as the State Campaign Disclosure Act states specifically that it is not applicable to special districts such as AMAFCA. The resolution closely follows the requirements of the state act, except where it follows the requirements of the City of Albuquerque.

Discussion followed.

Director Eichenberg stated that Section 2, which requires disclosure of any source of 5% or more of the director's income, would be better set at the state level, which requires disclosure of any income source which exceeds \$5,000 in annual income. Similarly, he stated that in Section 4, perhaps three reports would be sufficient rather than six. He recommended a report be due 30 days before the election, another ten days after the election, and one at the end of January for each calendar year the Director is in office.

Chairman Hernandez stated that this filing would only be for campaign contributions related to their positions as AMAFCA directors, not for any other office sought by the Board members.

Director Lyon and Chairman Hernandez suggested that the post-election report be seven to 45 days after the election, as is stated in the state statute, rather than ten days.



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Mr. Rael noted that the City disclosure limit is 5% of income, and the state's is \$5,000. There are six reporting dates in the City forms, and three, plus every January, in the state statute.

Director Eichenberg also suggested that the report, instead of being notarized, could be "notarized or witnessed."

Consensus of the Board was to have Mr. Rael make the suggested changes in the resolution, including simplifying the resolution in places, for the Board's review at the April 4, 2008 Board meeting, and for possible approval at that time.

**19. FY 2008 Budget**

**a. AMAFCA Surplus Property Report**

Loren Hines, AMAFCA Real Estate Manager, stated that, in addition to the lease properties listed in the memo, a lease on the property AMAFCA is acquiring in the south valley, which will be assigned to AMAFCA, will bring in \$2,400 a year for the next three years, or until the property is used for flood control purposes. There has been some interest expressed in the properties listed as S1, S3, S4, and S5, although the Board has not declared these to be surplus. S2 was carried forward from previous years; Mr. Hines reported he had not received any inquiries regarding this parcel.

Director Eichenberg briefly left the meeting at 2:12 p.m.

Mr. Kelly stated that none of the potential surplus properties were included as revenue in the draft budget. If a serious proposal is received for the Pino Inlet and Octopus Channel, or the property at the El Camino Diversion or the Secate Blanco Channel, it will be brought before the Board for their approval. The Board had taken the position that the property adjacent to the North Diversion Channel at Indian School was not surplus.

Discussion followed. Consensus of the Board was to not include any revenue from surplus property in the budget, but to continue to entertain inquiries from interested parties.

Director Eichenberg returned to the meeting at 2:20 p.m.

**b. AMAFCA Equipment and Fleet Evaluation**

Mr. Wagener introduced AMAFCA Maintenance Superintendent Larry Trujillo, and stated that staff would like to purchase another loader, relegating the current John Deere loader to yard and backup use. It has over 10,000 hours on it and is nearing the end of its useful life, but would



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still be of use as a yard loader or a backup loader. The local market for used construction equipment is depressed, and the loader would not bring in much money at auction.

He reported that staff would also like to purchase a Fifth-Wheel trailer to transport the smaller pieces of equipment. This would allow equipment to be transported for fence repair and installing gates without tying up a dump truck or necessitating multiple trips.

Responding to a question from Director Eichenberg, Mr. Kelly stated that the crew might squeeze another year or two out of the loader, but would risk a motor rebuild and transmission rebuild if it was kept in production use. The estimated cost of the rebuilds is \$35,000 to \$40,000. With only occasional use as a yard loader or backup loader, it would probably last longer.

Mr. Wagener stated that once a loader hits 10,000 hours of use, many repairs are needed (including bosses, hoses, and hydraulics, not just major components). A number of repairs had been required recently on the loader. If it were to be sold, AMAFCA might realize up to \$30,000 to \$50,000 from the sale. It would probably be bought as a backup/occasional use loader rather than a production loader.

Mr. Wagener stated that if AMAFCA kept the loader and had an engine go out, we would have four weeks of downtime for the engine to be rebuilt, and AMAFCA would also need to rent a replacement unit during the repairs.

Responding to another question from Director Eichenberg, Mr. Wagener stated that a rental loader costs \$3,000 per month. Mr. Trujillo stated that if the transmission, engine, or tires, or other components need repair while the machine is under rental contract to AMAFCA, AMAFCA must cover the costs of the repairs.

In response to a request from Director Eichenberg, Mr. Kelly stated that he would analyze the cost-effectiveness of renting over ten years, as opposed to purchasing a new loader. Fuel and major repairs need to be paid for both owned and rented vehicles. AMAFCA's loaders have generally had a ten-year lifespan.

Mr. Wagener pointed out that AMAFCA needs to have dependable equipment in order to respond quickly to emergencies, rather than having to first locate and rent basic equipment like a loader.

Director Eichenberg stated he would prefer to purchase rather than lease a loader, but the current loader might last another year or two before needing to be replaced.



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Discussion followed. Consensus of the Board was tentative support of including the purchases in the draft budget, with additional supporting information on the necessity of replacing the loader this year to be provided to the Board.

Director Saiers arrived at 2:35 p.m.

**c. Draft FY-09 Operating Budget**

Mr. Kelly stated that the starting balance in the Operating Fund had been steadily increasing over the years. He asked that the Board consider drawing down that starting balance. Most of the budget maintains previous levels of expenditures, with a few additions. These additions included the equipment just discussed, a new energy efficient roof for the AMAFCA office, and GIS services for right of way layer creation and data input.

He stated that the draft budget also includes funds for New Mexico Dam Owners Coalition membership and seminar sponsorship, converting the temporary Maintenance Equipment Operator position approved last year to a permanent employee, and the addition of two employees (technical and engineering), to begin in January 2009. The office would also be remodeled for additional staff, putting downstairs those whose job descriptions preclude ADA compliance. These items total \$543,000.

Mr. Kelly stated that revenues are expected to increase, based on last year's 11% growth in AV (assessed valuation). If mill levy rates remain the same, the growth in the AV will generate an additional \$185,000. Projecting interest at 1.5% and including other revenues, the net effect on revenue growth will be about \$125,000.

He noted that the draft budget keeps the transfer to the contingency fund at \$250,000, and draws down the beginning balance by \$338,000. He stated that the Board has, in the past, approved budgets in which expenses exceeded revenues, with the proviso that the budget was spending carry-over funds from the year before. This budget would spend carry-over funds from the previous two years (FY-07 and FY-08).

The Board had several questions about the proposed new roof, and the proposed new employees.

Director Saiers asked if staff had explored funding some positions through capital bond funding as a capital project, as is done at the City. She also asked if there is a building maintenance fund to fund repairs and maintenance, such as the proposed new roof for the office building, and other maintenance and repair costs.



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Mr. Kelly stated that the authorizing legislation would allow for bond-funded positions, but AMAFCA has been careful to only fund construction projects and related designs, right of way, and master planning from the Construction Fund.

Director Eichenberg stated he would rather keep employee salaries under the Operating Fund, and supported the concept of a building maintenance fund.

After discussion, consensus of the Board was support of a building maintenance fund. The funds could be spent on specific building maintenance items at the Executive Engineer's discretion, without the need to transfer money from another budget category to pay for it.

Mr. Kelly stated that AMAFCA does not currently have a building maintenance fund, but at the Board's direction he would add such a line item in the Operating Fund. The funds in this line item would be allowed to roll over and accrue instead of expiring at the end of the fiscal year.

Mr. Kelly and Mr. Wagener gave the Board further details on the energy efficient roof being considered. It would add a significant amount of insulation to the roof, cutting energy costs, and is supposed to last 20 years.

Discussion followed. Consensus of the Board was support of the addition of a building rehabilitation and maintenance fund, where unused funds would roll over to the next year, with Director Saiers' recommendation that it be initially funded at the cost of the roof plus \$10,000.

Mr. Kelly stated that the proposed Equipment Operator position would simply make permanent the temporary position authorized by the Board last year. With the March meeting being moved forward a week, the Personnel and Salary Committee was unable to meet prior to the March Board meeting to discuss the potential new positions. The staff positions had been discussed with Chairman Hernandez and Director Brown, and would relieve the overworked engineering staff and provide additional GIS support.

The Board discussed the potential personnel changes. Consensus of the Board was support of making the Equipment Operator position permanent, keeping employee salary funding in the Operating Fund, and to wait to make a decision concerning the other staff positions until the Personnel and Salary Committee has met, as there was mixed support for the staff positions.

Chairman Hernandez briefly left the meeting at 3:05 p.m. Vice Chair Saiers presided over the meeting in his absence.



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**d. Draft FY-09 Construction Fund Budget**

Mr. Kelly stated that the projects listed in the Construction Fund budget are taken from the FY 2008 Project Schedule, which was approved by the Board last year. He provided a map handout to illustrate the locations of the projects that would be built in the "bond passes" scenario.

He stated that one right of way acquisition not listed in the project schedule had been added – the connector channel between the Isleta Drain and the Los Padillas Drain. He stated that this acquisition would be a credit towards AMAFCA's portion of the local match on the Corps of Engineers' South Valley Project. He described the project further, and added that this connector channel is a key piece of the Corps' project.

Chairman Hernandez returned at 3:09 p.m.

Mr. Kelly added that the surveying project to complete the plat of the West I-40 Diversion Channel Phase III (to Unser) had also been added to the Construction Fund budget. The Board had previously been briefed on the need for this survey.

He also noted that the Parkway Storm Drain was included for design. This is a project with fenced funds in the Contingency Fund. The Field Engineer and Maintenance Superintendent would like that project built as soon as possible, as it is becoming very maintenance-intensive. The draft budget covers design of this project.

Discussion followed. Consensus of the Board was support of the projects included in the draft Construction Fund budget.

Director Lyon briefly left the meeting at 3:15 p.m.

- 20. Field Highlights**
- a. Construction Report**
  - b. Field Report**

Mr. Wagener presented a slide show of various projects, including the final inspection of the Embudo Arroyo Under Carlisle project, and improvements at the Vineyard Water Quality Structure.

Director Lyon returned at 3:20 p.m.

Other pictures showed the new bridge and fencing on the City's Embudo Trail project, the North Diversion Channel Trail Extension from Paseo del Norte to Alameda (which will require a steel "catwalk" under the water pipe bridge), the walk through on the El Pueblo Drainage



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Improvements project, and several of the elements of the Miscellaneous 2008 AMAFCA Projects.

He explained that these projects included the debris screen and modified debris collection system at the Bear Canyon Water Quality Facility, and installing the debris screen at the North Pino Arroyo to provide secondary treatment to the water to remove smaller debris. A sample of the wedge wire screen material was passed around, as he explained how the screening material will remove water from the debris. He stated debris as small as coffee grounds will be separated by the screen.

He also showed pictures of the AMAFCA crew using rented rough haul trucks and dozer to clean the North Diversion Channel Outfall, inspection of the Black Diversion Channel, and cleanup at the site of the El Pueblo Drainage Improvements project.

Mr. Kelly reminded the Board that the official opening of the Embudo Trail will be on April 23, 2008, at 10:00 a.m.

Mr. Wagener stated that about 25 people involved with channel maintenance, including representatives of the City's 311 system, were at a meeting here the week of March 10. Many good ideas were shared.

**21. Unfinished Business**

None.

**22. New Business**

Director Saiers noted that AMAFCA had been assisting the City with creating the trail system for about 30 years, and suggested this fact might be worked into the official comments at the Embudo Trail ceremony on April 23rd.

Mr. Kelly stated that representatives of AMAFCA, the City, and the NMDOT would speak at the ceremony, which will primarily be a City event.

Chairman Hernandez stated that perhaps a special event could be held to celebrate the 30 years of cooperation between the City and AMAFCA to create the trail system.

**23. Items from the Floor/Public Comment**

None.



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**24. Adjourn**

Chairman Hernandez adjourned the meeting at 3:35 p.m.

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Tim Eichenberg, Secretary-Treasurer 4/24/08

Recorded by Pam Woodruff, Secretary to the Executive Engineer